Please Note: all times listed in this course outline are Eastern Standard Time (EST).

Lectures: 6-8 pm Thursday, Rm 313 in Claude Bissell Building (BL) for LEC 5101; simultaneous Zoom broadcast for LEC 6101

Instructor: Professor David Pond
E-Mail: david.pond@utoronto.ca; Phone/Texting/Face Time: 647-515-1957
Virtual Office Hours: 9-4 on class day (Thursday)

Grading:
First-Term Essay: due November 26 (20%)
First-Term Take Home Open Book Test: Questions available November 26/Answers due December 9 (last day of term) (25%)
Second-Term Essay: due March 18 (30%)
Second-Term Take Home Open Book Test: Questions available March 18/Answers due April 1 (no lecture that day) (25%)

Note: penalty for late essays & late Test Answers is a deduction of 2 marks per calendar day from your mark out of 100
Final Drop Date: Feb. 15

The rules and policies set out in this course outline apply to all students taking this course.

Readings:
There is no textbook for you to purchase. Instead, all of the readings are available on the Quercus site.

Quercus:
This course employs a Quercus website where you will find the course outline, essay assignments, lecture slides, and supplementary material. To access the Pol 316 website, go to http://portal.utoronto.ca and log in using your UTORid and password.

Course Objectives:
This is an intensive course in the structures and operation of Canadian federalism. To succeed in this course, students need a basic background in the operation of Canadian government. A grasp of Canadian political history would also be an asset. After taking this course, students will have a thorough understanding of how the federal and provincial governments manage their relationships. Students will be able to follow contemporary debates on policy issues such as health care, energy, and welfare state restructuring.
Student Learning Outcomes:
Students will be prepared for taking other courses in Canadian government and related courses in the Department of Political Science. Students should acquire social science research and writing skills that will prepare them for taking other courses not just in the Department of Political Science, but also in other departments in the Faculty of Arts and Sciences at the University of Toronto. For students aspiring to enter law school, this course offers a thorough grounding in the constitutional dimensions of federalism.

Delivery of Course Materials:
This is a dual-delivery online synchronous course. What does that mean?

The lectures are delivered in person in Room 313 of the Claude Bissell Building. This Building is attached to Robarts Library, at the north end. Only students pre-enrolled for the in-person lectures may attend. These students are in the course section denoted as LEC 5101. Other students must attend online. The online students are in the section denoted as LEC 6101. For all students in both sections, the lecture slides to be covered will be mounted on the Quercus site before the lecture.

The ‘live’ lectures are broadcast through Zoom. After the live presentation is over, the Zoom presentations will be mounted on the University’s Cloud site, at https://mymedia.library.utoronto.ca/login. This site can be accessed by all students registered in this course. The URLs for accessing the Zoom presentations at this site will be made available on the Quercus site.

The two essay-assignments and the two Take Home Open Book tests will be completed online. All of the research needed to do the essays will be made available online. The tests will assess students’ mastery of the course materials, which are delivered through 1) the online lecture slides, 2) the Zoom lecture presentations, and 3) the online required readings.

Students are required to register for a UofT Zoom account (https://utoronto.zoom.us) prior to the first lecture. Only authenticated users can access the Zoom presentations. Students must follow the instructions to ensure that their account is authenticated.

Students are expected to review and be in compliance with the University’s requirements for online learning (https://www.viceprovoststudents.utoronto.ca/tech-requirements-online-learning/). The technology requirements students need in order to take this course are also explained on this website.

Contacting me:
I welcome e-mail queries and comments. It is your responsibility to maintain your UofT-issued e-mail address in good working order. Forwarding your utoronto.ca email to a Hotmail, GMail, Yahoo, Outlook or any other type of commercial e-mail account is not advisable. In some cases, messages from utoronto.ca addresses sent to Hotmail, GMail, Yahoo, Outlook or similar accounts are filtered as junk mail, which means that e-mails from me may end up in your spam or junk mail folder.

Therefore, if it is your practice to forward your UofT e-mails to a commercial account, it is advisable to regularly check your spam and junk mail folders.

Remember: official communications and announcements from the University will always be sent to students’ official UofT-issued e-mail addresses.
Failure to receive important class announcements and messages from me because of a faulty non-UofT e-mail account (for example, an account which screens out my e-mails as junk mail; bounced messages because of overloaded caches; a virus on your computer) are not legitimate excuses.

It is strongly advised that you load your essays onto TurnItIn using your UofT e-mail account, and not a commercial e-mail account. (The essay assignments are discussed below and in separate files).

Feel free to phone me if needed. If you are going to leave a message on my cellphone or text me, please identify yourself and the course you are taking.

**TurnItIn.com:**

Normally, students will be required to submit their course essays to TurnItIn.com for a review of textual similarity and detection of possible plagiarism. In doing so, students will allow their essays to be included as source documents in the TurnItIn.com reference database, where they will be used solely for the purpose of detecting plagiarism. The terms that apply to the University’s use of the TurnItIn.com service are described on the TurnItIn.com web site. A short guide on how to use TurnItIn.com is posted on the Quercus site.

If a student does not wish to participate in TurnItIn, the student MUST advise me immediately, as you will be required to agree to alternate arrangements for vetting your work, as well as to an alternate method for submitting your essays and Test answers for marking. Such arrangements could include some or all of the following: submission of your drafts, rough work and notes; submission of photocopies of the sources you used; submission of the URLs of all sources you used in your research.

Students who do not wish to participate in TurnItIn are *strongly advised* to carefully read the section below headed “Submitting Your Essays.”

**Plagiarism:**

Plagiarism is a serious offence and will be dealt with accordingly.

It is important that you familiarize yourself with U of T’s policies and procedures. Consult:

- “Student Academic Integrity” at https://www.artsci.utoronto.ca/current/academic-advising-and-support/student-academic-integrity
- “Academic Integrity at the University of Toronto” & “Code of Behaviour on Academic Matters” at https://www.academicintegrity.utoronto.ca/
- “Academic Misconduct” at https://www.artsci.utoronto.ca/current/academic-advising-and-support/student-academic-integrity/academic-misconduct

Your essays will be marked on the assumption you have read this section of the outline.

Plagiarism is cheating. It is considered a serious offence against intellectual honesty and intellectual property. Penalties for an undergraduate can be severe. At a minimum, a student is likely to receive a “0” mark for the assignment or test in question. But a further penalty is often assessed, such as a further reduction from the course mark or placing a permanent notation of the incident on an academic record.

It is essential that you understand what plagiarism is and that you do not commit it. In essence, it is the theft of the thoughts or words of others, without giving proper credit. **You must put**
others’ words in quotation marks and cite your source(s). You must give citations when using others’ ideas, even if those ideas are paraphrased in your own words. Plagiarism is unacceptable in a university.

The University of Toronto provides a process that faculty members must initiate when they suspect a case of plagiarism. See “Process and Procedures” at the University’s Academic Integrity website (https://www.academicintegrity.utoronto.ca/process-and-procedures/). A faculty member may not mark an assignment or assess a penalty if he or she finds evidence of plagiarism – the matter must be reported. The Chair of the Department, or the Dean, will assess the penalty.

The following are some examples of plagiarism:

- Submitting as your own an assignment written by someone else, either completely or substantively.
- Quoting an author without indicating the source of the words.
- Using words, sentences, or paragraphs written by someone else and failing to place quotation marks around the material and reference the source and author. Using either quotation marks or reference alone is not sufficient. Both must be used!
- Adapting an author’s ideas or theme and using it as your own without referencing the original source. All sources used must be properly cited.
- Using false citations or references.
- Seeking assistance from a friend or family member in respect to work you claim as your own.
- Purchasing an essay and submitting it as your own work.

If you are not sure whether you have committed plagiarism, it is better to consult me rather than risk discovery and be forced to accept an academic penalty.

Consult:
- “How Not to Plagiarize” at http://www.writing.utoronto.ca/advice/using-sources/how-not-to-plagiarize
- “How can I cite properly?” at https://sidneysmithcommons.artsci.utoronto.ca/how-can-i-cite-properly
- “Academic Integrity and Plagiarism” at https://guides.library.utoronto.ca/plagiarism

You can also consult one of the Writing Centres on campus (http://www.writing.utoronto.ca/writing-centres).

It is also unacceptable to hand in the same essay in two different courses. You cannot submit an essay in this course for which you have already obtained credit in a previous course, or submit the same essay in two different courses in the same term, without my express permission ahead of time.

As the passage above indicates, there are many forms of plagiarism. In my experience, the most common form of plagiarism is the failure to use quotation marks. So to repeat: all wording in your essays which is copied from another source must be in quotation marks.

Extensions on the Essay Deadlines:
Current University of Toronto policy (St George campus) on submitting work late, such as the essays and Take Home Open Book tests in this course, is as follows:
Since we are encouraging you to stay at home if you are unwell, the University is temporarily suspending the need for a doctor’s note or medical certificate for absences because of cold or flu-like symptoms, or due to self-isolation requirements. Instead, you will need to record these absences through the Absence Declaration tool on ACORN. The tool can be found in the ACORN Profile and Settings menu. You should record each day of your absence as soon as it begins, up until the day before you return to classes or other academic activities. The University will use this information to provide academic accommodation and to monitor overall absences.

Absences for other illnesses should continue to be documented through the Verification of Illness (VOI) form and normal divisional process.

While the University will make every effort to provide needed academic accommodation, you are responsible for meeting course requirements as determined by your instructors.


How do I request an extension?

BEFORE YOU “FORMALLY” REQUEST AN EXTENSION:

Check your syllabus- often, your professor will include a “late submission policy.” This policy may include a penalty for each day that the assignment is late, and a final cut-off date for which an assignment will be accepted.

Speaking with your professor as soon as you know that you may not be able to hit the deadline. If you can explain why you are unable to complete the assignment, you may be able to negotiate an extension.

SOURCE: https://sidneysmithcommons.artsci.utoronto.ca/how-do-i-request-an-extension/

Please note the underlined sentences. ACORN self-declarations do not automatically excuse you from late penalties on the essays or the take home tests. ACORN self-declaration by itself, does not constitute adequate documentation. You cannot self-declare yourself too sick to work on an essay or a Take Home Test.

Every department and professor may adopt their own extension policies. To get an extension in Pol 316 you must follow the procedure below:

Extensions must be applied for. Documentation must be submitted directly to the professor.

If you need an extension on an essay deadline, you must ask me (not the TA) for it as soon as possible. I am very unlikely to grant a request long after the due date for an essay.

Feel free to approach me in class or via e-mail to request an extension. However, all requests must be formally submitted in writing (by e-mail). An extension is formally granted by me in writing, with the time-period indicated. Extensions are for fixed time periods. There is no such thing as an open-ended extension.

You cannot get a medical/family excuse after an essay is due and you have already missed the due date. The purpose of the extension policy is to assist students facing an imminent deadline. Once an essay deadline has passed, the rationale for an extension expires.
There is only one exception to this rule: if your documentation is dated before or on the due date of the essay. Only under this condition, will I entertain an application for an extension after the due date for an essay has passed.

If your extension runs out and you still have not submitted your essay, your extension has expired. Your late penalty will resume on the day after your extension expired and will continue to accumulate until the date you do submit your essay.

The late penalty in this course is a deduction of two marks per calendar day from your mark out of 100. For example, if your essay is one day late and you would otherwise have received a mark of 76, your mark is reduced to 74 (76-2=74).

This policy applies to all students taking this course.

**Submitting Your Essays:**
In this course, essays are submitted through TurnItIn. You should use your UofT e-mail address to mount your essay on TurnItIn. When you upload your essay to TurnItIn.com, the program automatically records the time and date you do this.

- The first essay is due November 26. You have until 11.59 PM on this day to mount your essay on TurnItIn without incurring a late penalty.
- The second essay is due March 18. You have until 11.59 PM on this day to mount your essay on TurnItIn without incurring a late penalty.

You do not submit a paper copy. Papers will not be accepted by fax, e-mail or other electronic means, unless specifically permitted by me beforehand. Do not submit your essays to the TA. The TA is not authorized to formally accept essays.

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<th>TurnItIn Password Information:</th>
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<tr>
<td><strong>Website:</strong> <a href="http://turnitin.com">http://turnitin.com</a></td>
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<td><strong>Class ID:</strong> 26429219</td>
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<td><strong>Enrolment Key:</strong> bluejays101</td>
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*Note: you cannot “cut & paste” this data into the TurnItIn website. It must be inputted directly.*

If you created your essay in separate files on your computer, make sure you merge them into a single file before uploading your essay to TurnItIn.com. Please upload your essay in ‘doc’ format, not ‘txt.’ Please use Word, not Google Docs. Do not use PDF to mount your essay on TurnItIn.

In this course, students are not permitted to mount multiple versions of an essay on TurnItIn in order to see their TurnItIn Originality Report. So do not mount more than one version of your essay on TurnItIn, using different e-mail addresses. If you encounter problems mounting your essay, do not keep trying! Instead, contact me immediately.

Some common sense is in order here. If you do not receive your essay mark back when everybody else does, the time to inquire as to what happened to your essay is right then, not weeks later. When you mount your essay on TurnItIn, you should receive a digital receipt via e-mail. If you do not, the time to look into this omission is right NOW, not at the end of the course.

The essay submission process is summarized as follows:
**Submitting the Essays**

- Review the *TurnItIn Guide* mounted on the course Quercus site under the “Essays” heading. Go to “Pages” and then scroll down to “E.”

- Create your essay as a single Word document, not PDF or ‘txt.’ Follow the formatting instructions contained in the essay assignment hand-out on Quercus under the “Essays” heading.

- Go to [http://turnitin.com](http://turnitin.com), and directly input the enrolment key & Class ID.

- Use your UofT e-mail address to mount your essay on TurnItIn, NOT a commercial e-mail account.

- After you have mounted your essay, *make sure you receive a digital receipt* at your UofT e-mail address. This receipt is your proof that you successfully mounted an essay. You will need this receipt if there is a subsequent dispute about whether I received your essay.

- I will announce when the essay marks will be mounted on Quercus. When the marks are mounted, check to make sure you got a mark. Do NOT wait until weeks later or the end of term to inquire about your essay mark.

You are strongly advised to keep your essay drafts and notes until essay marks are returned. You should always retain your own copy of your submitted essay. Students are also strongly advised to back up the electronic version of their essays and Take Home Test answers, to disks, an online storage system, or to an external hard drive. You should keep any storage devices separate from your laptop, tablet or electronic notebook.

Please be advised that computer malfunctions, computer theft or failure to connect to the Internet are not legitimate excuses for handing in an essay or Take Home Test answers late. Never leave your laptop or any other electronic device unguarded in any public location.

This policy applies to all students taking this course.

**Writing the Take Home Tests:**
The two tests are Take Home Open Book. The purpose of the Tests is to assess students’ mastery of the course materials, which are delivered through 1) the online lecture slides, 2) the Zoom lecture presentations, and 3) the online required readings.

The first-term Test questions will be mounted on Quercus on November 26. Your answers must be posted on the TurnItIn site by December 9 no later than 11.59 PM.

The second-term Test questions will be mounted on Quercus on March 18. Your answers must be posted on the TurnItIn site by April 1 no later than 11.59 PM. There will be no lecture on April 1.

The extension policy for the essays outlined above, also applies to both of the Take Home Tests. If students miss the deadline for submitting their Take Home Open Book Test answers (and did not obtain an extension beforehand), they may be eligible to do a Make-Up Take Home Test.

The Faculty of Arts & Sciences’ policy regarding make-up tests is set out in the *2020-21 Academic Calendar*, on p. 32. The Calendar is available at: [https://fas.calendar.utoronto.ca/pdf-version-current-calendar](https://fas.calendar.utoronto.ca/pdf-version-current-calendar).
Students should notify me as soon as possible that they will be missing a test. Please note, under the *Calendar* policy, students have one week after the date of a missed Test, to apply to do a Make-Up Test. In this course, the Test deadlines are December 9 and April 1.

**A Note on Marking:**
Feel free to contact me at any time to discuss the requirements of this course. Once all Take Home Open Book test marks are released, an Answer-Key to each of the Tests will be posted on Quercus. Students are invited to compare their own answers to the Answer-Key. Class averages and median marks on the tests will be posted on Quercus. Students will be able to compare their own performance to their peers in this class.

Your essays will be marked either by me or the TA. If you are unhappy with the mark you received on an essay marked by me, feel free to approach me. You should do this as soon as possible after receiving your essay mark. However, you must have a substantive reason for appealing your essay mark.

If you are unhappy with the mark you received on an essay from the TA, your first step is to discuss it with the TA marker. You should do this as soon as possible after receiving your essay mark. It is advisable to submit to the TA marker a written response to the comments on your essay. If you are unhappy with the TA marker’s reply, then you may appeal to me. However, you must have a substantive reason for appealing an essay mark. You should submit to me a written response to the TA marker’s comments. Keep in mind that an appeal to me is not a request for a re-grade of your essay. Instead, you are expected to persuade me why I should adjust the mark you received from the TA marker.

Complaining to me or the TA about an essay mark simply because you do not like it and want a higher mark is a waste of your time.

You are entitled to the mark your work merits. You are not entitled to the mark you think you personally deserve, or you need in order to achieve your personal goals such as getting into a professional program or graduate school, staying in university or in a particular program, raising your mark in the course to the next letter grade level, maintaining your GPA at a certain level, getting off suspension/probation, retaining a scholarship or other funding source, etc. Therefore, please do not lobby me to raise your mark simply because you want a higher mark. Complaining to me about any of your marks in this course (including your final mark) simply because you do not like them and want a higher mark is a waste of your time. This policy applies to all students.

There is no provision for any student to do extra work or assignments to make up for low grades on any of the tests and essays. All students are evaluated under the same marking criteria on page one.

This policy applies to all students taking this course.

**Lecture Delivery through Quercus and Zoom:**
The topics covered in the weekly lectures are listed below, along with the required readings. All supplementary readings are accessible through the Quercus site. All lecture slides will be posted on the Quercus site. It is possible that a small number of additional required readings (for example, a recent newspaper article) will be added to the Quercus site as the course progresses.

Of course, failure to attend lectures (LEC 5101), or access the Zoom lecture presentations, is not penalized. However, please remember that it is in the lectures that I prepare students for the
tests, respond to student questions and concerns, and make important announcements. Students who fail to attend the lectures (LEC 5101) or fail to read the lecture slides (both sections), or who do not follow the Zoom presentations of the lectures, do so at their own risk.

**WEEKLY LECTURE SCHEDULE**

**FIRST TERM:**

**Class One, September 10: Introduction to the Course & What is Federalism started**

Readings for Classes #1 & #2:
- Gregory Inwood, *Understanding Canadian Federalism* (2013), chapter 1

**Class Two, September 17: What is Federalism concluded & Confederation started & Review of Fall Essay**

Readings for Classes #2 to #4:

**Class Three, September 24: Confederation continued**

**Class Four, October 1: Confederation concluded**

**Class Five, October 8: Federalism & Parliamentary Democracy started**

Readings for Classes #5 to #7:

**Class Six, October 15: Federalism & Parliamentary Democracy continued**

**Class Seven, October 22: Federalism & Parliamentary Democracy concluded**

**Class Eight, October 29: The National Policy & Federalism started**

Readings for Classes #8 & #9:
- Inwood, *Understanding Canadian Federalism* (2013), chapter 4
• Loleen Berdahl & Roger Gibbins, “The West Outside In” (chapter 1), in *Looking West: Regional Transformation and The Future of Canada* (2014)

Class Nine, November 5: The National Policy & Federalism *continued*

*Fall Reading Week November 9-13*

Class Ten, November 19: The National Policy & Federalism *concluded* & Federalism and the Welfare State *started*

Readings for Classes #10 to #12:

*First Essay due November 26 (20%)*

Class Eleven, November 26: The Welfare State *continued*

Class Twelve, December 3: The Welfare State *continued*

*Take Home Open Book Test #1 Answers due December 9*

**SECOND TERM:**

Class Thirteen, January 7: The Restructuring of the Welfare State *started*

Readings for Classes #13 to #15:
• Inwood, *Understanding Canadian Federalism* (2013), chapter 10
• Jeffrey Simpson, “Debt’s Lessons” (2009), *Queen’s Quarterly*, vol. 116(2), pp. 275-283

Class Fourteen, January 14: The Restructuring of the Welfare State *continued*

Class Fifteen, January 21: The Restructuring of the Welfare State *concluded*
Class Sixteen, January 28: Equalization started
Readings for Classes #16 to #18:

- James Feehan, *Canada’s Equalization Program: Political Debates and Opportunities for Reform* (IRPP Insight, Jan. 2020)

Class Seventeen, February 4: Equalization continued

Class Eighteen, February 11: Equalization concluded

Winter Reading Week February 15 –19

Class Nineteen, February 25: Energy & Pipelines & the West started
Readings for Classes #19 to #21:

- Barry Cooper, *Challenges for Western Independence* (Frontier Centre for Public Policy, Feb. 2020)

Class Twenty, March 4: Energy & Pipelines & the West continued

Class Twenty-One, March 11: Energy & Pipelines & the West concluded

Second Essay due March 18 (30%)

Class Twenty-Two, March 18: Indigenous Peoples & Treaty Federalism started
Readings for Classes #22 & #23:

- David Newhouse, *Indigenous Peoples, Canada and the Possibility of Reconciliation* (IRPP Insight, Nov. 2016)
Class Twenty-Three, March 25: Indigenous Peoples & Treaty Federalism concluded

Class Twenty-Four, April 1: Take Home Open Book Test #2 Answers due (no lecture today)
A WARNING ABOUT PLAGIARISM

Plagiarism is an academic offence with a severe penalty.
It is essential that you understand what plagiarism is and that you do not commit it. In essence, it is the theft of the thoughts or words of others, without giving proper credit. You must put others’ words in quotation marks and cite your source(s). You must give citations when using others’ ideas, even if those ideas are paraphrased in your own words. Plagiarism is unacceptable in a university. What the university calls “plagiarism”, non-university institutions might call “fraud”. The University of Toronto provides a process that faculty members must initiate when they suspect a case of plagiarism. In the Department of Political Science, suspected evidence of plagiarism must be reported to the Chair; in most cases, the Chair passes the case on to the Dean.

A faculty member may not mark an assignment or assess a penalty if he or she finds evidence of plagiarism – the matter must be reported. Penalties are assigned by the Chair, by the Dean or by the University of Toronto Tribunal.

The following are some examples of plagiarism:
1. Submitting as your own an assignment written by someone else.
2. Quoting an author without indicating the source of the words.
3. Using words, sentences, or paragraphs written by someone else and failing to place quotation marks around the material and reference the source and author. Using either quotation marks or reference alone is not sufficient. Both must be used!
4. Adapting an author’s ideas or theme and using it as your own without referencing the original source.
5. Seeking assistance from a friend or family member in respect to work you claim as your own.
6. Using false citations or references.

Ignorance of the rules against plagiarism is not a defence; students are presumed to know what plagiarism is and how to avoid it. Students are especially reminded that material taken from the web must be quoted and cited in the same manner as if it came from a book or printed article.

If you are not sure whether you have committed plagiarism, it is better to ask a faculty member or teaching assistant than risk discovery and be forced to accept an academic penalty.

Plagiarism is cheating. It is considered a serious offence against intellectual honesty and intellectual property. Penalties can be severe, ranging from a mark of “0” for the assignment or test in question, up to and including expulsion from the university.

Some website listed below on avoiding plagiarism:
‘How to Use Sources and Avoid Plagiarism’ - available at:
http://www.writing.utoronto.ca/advice/using-sources/how-not-to-plagiarize
Other Advisory Material available at: http://advice.writing.utoronto.ca/