**Department of Political Science**

**Faculty of Arts and Science**

**University of Toronto**

**Job Postings - Course Instructor Positions**

**Summer 2024**

*The following job is posted in accordance with* ***CUPE 3902 Unit 1 Collective Agreement****.*

*Please note: Sessional Lecturers of the University of Toronto are covered by the CUPE 3902* ***Unit 3*** *collective agreement rather than the Unit 1 collective agreement and should not apply for positions posted under the Unit 1 collective agreement.*

*In accordance with the Employment Equity Policy, the University of Toronto encourages applications from qualified women and men, members of visibility minorities, aboriginal peoples, and persons with disabilities.*

**Effective Date:** December 18, 2023

**Closing Date:** January 19, 2024

**Application Process**

Applicants should submit the following:

* Covering letter
* C.V., including previous teaching evaluations (if applicable)
* a list of references
* CUPE 3902, Unit 1 application form

Applications should be marked to the attention of

 Elizabeth Jagdeo, undergrad.polsci@utoronto.ca

**All applicants must include a valid e-mail address on their application.**

cc: Union office, (info@cupe3902.org)

**Course Number and Title:** POL214H1 F, Canadian Government

**Course description:** This course introduces students to the Canadian political system, including the Constitution and its institutional pillars: cabinet and parliament, federalism, the courts and the Charter of Rights and Freedoms. Topics covered include political parties, ideology, the media, diversity, language politics, indigenous peoples, and contemporary issues.

**Estimated TA support:**  TA support will be provided in this course at roughly 210 hours for 150 students.

**Estimated course enrollment:**  120 students

**Class schedule:** Tuesday andThursday 5:00 – 7:00 p.m.

\* **This course is scheduled to be delivered Online Synchronous**.

Please note that, in keeping with current circumstances, this course may be delivered in-person, remotely/online, or by a combination of delivery methods as determined by the Faculty or Department at a later date.

**Sessional dates of appointment:**May 1, 2024 – June 30, 2024

**Salary:**  $8142.51 (excludes vacation pay) or

 $9123.38 (excludes vacation pay, first Course Instructor Appointment)

*Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.*

**Qualifications:**

* PhD student required.
* Demonstrated evidence of excellence in undergraduate teaching and mastery of the subject area is preferred.
* Previous experience in teaching a similar course is preferred**.**

**Description of duties:**

* Preparation of course syllabus and course marking scheme
* Planning and teaching weekly lectures
* Setting and marking assignments/tests/exams and course administration in accordance with University regulations as described in the Faculty of Arts & Science Academic Handbook for Instructors
* Submission of grades
* Available for office hours for academic counselling of students
* Dealing with student enquiries, appeals and petitions
* Supervising and training TAs

**Application Procedure:**

 Applicants should submit the following:

* Covering letter
* C.V., including previous teaching evaluations (if applicable)
* a list of references
* CUPE 3902, Unit 1 application form

Applications should be marked to the attention of Elizabeth Jagdeo, undergrad.polsci@utoronto.ca

Covering persons employed for a period of less than one year, who are **not** Sessional Lecturers, in the University of Toronto

*(see the Collective Agreement posted at*

[*http://www.hrandequity.utoronto.ca/current-staff/unionized/cupe-local-3902-unit-1.htm*](http://www.hrandequity.utoronto.ca/current-staff/unionized/cupe-local-3902-unit-1.htm)

*for a full description of the Unit 1 bargaining unit)*

|  |  |
| --- | --- |
| Name |  |
| Address 1 |  |
| Address 2 |  |
| City |  |
| Province/State |  |
| Country |  |
| Postal Code |  |
| **Email address\*** |  |
| Telephone number | ( ) |
| Fax number | ( ) |
| Highest degree |  Ph.D.\_\_\_\_\_\_ M.Sc.\_\_\_\_\_ M.A.\_\_\_\_\_ B.Sc.\_\_\_\_\_ B.A.\_\_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Granting institution |  University of Toronto \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Department |  |
| Date conferred |  |
| Academic Rank at U of T |  |

**\* A valid email address is required in order to receive email notification of job postings.**

|  |
| --- |
| **TYPE(S) OF POSITION FOR WHICH YOU ARE APPLYING** |
|  | **Course Instructor**  |
|  | **Teaching assistants** (Sessional Instructional Assistants) |
|  | Writing Centre Instructor |
|  | Applied Music Instructor |

|  |
| --- |
| **COURSE(S) APPLIED FOR AS COURSE INSTRUCTOR** |
| **Course Number** | **Course Name** | **Date Posting Closes** |
|  |  |  |
|  |  |  |
| **PREVIOUS TEACHING EXPERIENCE AT THE UNVERSITY OF TORONTO** |
| **Half course?** | **Full course?** | **Course No.** | **Course Name** | **Department** | **Instructing or Assisting?** | **Year** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

|  |
| --- |
| **OTHER PREVIOUS TEACHING EXPERIENCE** |
| **Half course?** | **Full course?** | **Course Name** | **Department & University** | **Instructing or Assisting?** | **Year** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |
| --- |
| **OTHER EXPERIENCE** |
|  |
|  |
|  |
|  |

|  |  |  |
| --- | --- | --- |
| **YES** | **NO** | **CONFIRMATION OF STATUS (REQUIRED)** |
|  |  | Are you an undergraduate or graduate student in the University of Toronto? |
|  |  | Are you a postdoctoral fellow in the University of Toronto? |
|  |  | Are you currently registered in the graduate program (i.e., a member of CUPE 3902, Unit 1)? |
|  |  | Are you legally entitled to work in Canada? |

Please submit your application no later than the closing date of the job posting. Applications received after the closing date will not be considered.