



# Beijing

## Embassy of Canada

### >> Internship in the Public Diplomacy Section

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The intern in the Public Diplomacy Section will work closely with other officers of the section on a range of projects including planning and coordinating cultural and public events, creating content for the Embassy's social media account and website, writing and contributing to reports and background briefs, and conducting research on various topics. The intern will also provide support in the planning and delivery of incoming missions, delegations and high level visits. Through this internship, the intern will acquire an in-depth understanding of the functioning of an Embassy and how Canada's public diplomacy is put into practice.

Applicants should be comfortable with working in a Chinese environment.

Excellent speaking and writing skills in English or French are essential; knowledge of written and/or spoken Mandarin is an asset.

Strong computer proficiency and graphic design skills are also desirable.

### >> Intern in the Economics and Finance section

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As an intern in the Economics and Finance section, the successful applicant will work closely with the team on a variety of research projects relating to China's economy. Assignments are varied and can range from topics on competitiveness, investment trends and the general economic climate. The intern will be responsible for supporting the team by gathering and manipulating data, retrieving newspaper articles, summarizing third party research and producing reports. The intern will gain a better understanding of various sectors of the Chinese economy and how they impact Canada and Canadian companies. The intern will also acquire an in-depth understanding of the functioning of an Embassy, how applied economic research is conducted and how Canada's diplomacy is put into practice.



Applicants should be comfortable with working in a Chinese environment.

Excellent speaking and writing skills in English or French are essential; knowledge of written and/or spoken Mandarin is an asset. A background in economics, and experience with spreadsheets and PowerPoint, are also desirable.

### **>> Intern in the Political Section (2 Positions)**

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As an intern in the Political section, the successful applicant will work closely with political officers in monitoring China's political landscape and drafting timely reports on trends and significant changes in the policy environment affecting Canada's bilateral interests and activities in China. The intern will also be responsible for the conduct of advanced research covering various issues of interest to Canada in China including: governance and human rights, domestic politics, issues related to the environment, labour, health, legal issues, China's foreign policy, regional security, and arctic policy. The intern will assist the Political section in the planning and delivery of incoming missions, delegations and high level visits, as well as develop and implement special projects. The intern will also be responsible for the production of daily press scans and other related duties as required.

Through this internship, the intern will acquire an in-depth understanding of the functioning of an Embassy and how Canada's diplomacy is put into practice.

Applicants should be comfortable with working in a Chinese environment.

Excellent speaking and writing skills in English or French are essential; knowledge of written and/or spoken Mandarin is an asset.



# Shanghai

## Consulate General of Canada

### >> Intern in the Trade Section

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As an intern in the Trade Section, the successful applicant will work closely with officers to organize and implement events to attract companies with potential to invest in Canada. The intern will research, develop and establish corporate profiles of the following: East China-based companies with interest in investing in Canada, regional centers with investment potential, and the 200+ Canadian companies that have invested in the region. The intern will contact companies to ascertain their interest in investing in Canada. The intern will conduct research into local incentives offered to foreign companies and into East China's Qualified Domestic Institutional Investor (QDII) program. In addition to updating a list of industrial parks in East China, the intern will draft profiles of QDII limited partners and asset managers and of venture capital organizations and companies in East China. The intern will compile a database of Canadian alumni currently employed in the Shanghai financial services industry, in conjunction with the Canadian Chamber of Commerce in Shanghai and the Canada-China Business Council. Through this internship, the intern will gain insight into the mandate and work of the Consulate and the Trade Section, its function within the China Network, and, most importantly, what Canadian interests are and how the Consulate advances Canadian priorities.

Applicants should be comfortable to work in a Chinese environment. Excellent speaking and writing skills in English or French are essential; knowledge of written and/or spoken Mandarin is an asset. A major in business, international relations or any other field related to the work of the Trade Section is required.



**>> Intern in the Foreign Policy and Diplomatic Services (FPDS) Section**

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As an intern in the FPDS Section, the successful applicant will work closely with lead officers on public diplomacy projects and the Consul General's outreach. The successful candidate will coordinate with the Embassy's Public Diplomacy Sections on website, newsletter and other communications products. He/she will also work closely with the Embassy's Public Diplomacy Section on academic affairs and will contribute to the creation and maintenance of an academic resources database of Canadianists in the Consulate's consular territory. He/she will provide support, including logistics and events management, in the planning and delivery of incoming missions, delegations and high level visits. The intern will contribute to the FPDS Section's political/economic reporting, and will be given a specific reporting topic to be the lead on. Through this internship, the successful candidate will gain an understanding of the mandate and work of the Consulate and the FPDS Section, its function within the China Network, and, most importantly, what Canadian interests are and how the Consulate advances Canada's priorities.

Applicants should be comfortable to work in a Chinese environment. Excellent speaking and writing skills in English or French are essential. A major in Political Science, International Relations or any other fields related to the work of the FPDS Section is required.



# Guangzhou

## Consulate General of Canada

### >> Intern in Foreign Policy and Diplomatic Services (FPDS)

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As intern in Foreign policy and diplomatic services (FPDS), the successful applicant will work closely with lead officers on public diplomacy projects and Consul General's outreach. The intern will coordinate with the Embassy's Public Diplomacy Section on website, newsletter and other communications products. The intern will also work closely with the Embassy's Public Diplomacy Section on academic affairs and will contribute to the creation and maintenance of an academic resources database of Canadianists in the Consulate's consular territory. The intern will provide support, including logistics and events management, in the planning and delivery of incoming missions, delegations and high level visits. The intern will contribute to the FPDS section's political/economic reporting, and will be given a specific reporting topic to be the lead on. The intern will be involved in the planning and delivery process of the Consulate's FPDS plan including coordination within the Consulate and among the China Network missions. Through this internship, the intern will gain an understanding of the mandate and work of the Consulate and the FPDS section, its function within the China Network, and, most importantly, what Canadian interests are and how the Consulate advances Canada's priorities.

Applicants should be comfortable to work in a Chinese environment. Excellent speaking and writing skills in English or French are essential. A major in Political Science, International Relations or any other fields related to the work of the FPDS section is required.



# Chongqing

## Consulate General of Canada

### >> Intern in Consulate General of Canada in Chongqing

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The successful applicant will work closely with lead officers in the Trade and Foreign Policy and Diplomatic Services Sections on trade promotion and public diplomacy projects. The intern will coordinate with the Embassy's Public Diplomacy Section on website, newsletter and other communications products. The intern will provide support, including logistics and events management, in the planning and delivery of incoming missions, delegations and high level visits. The intern will contribute to the Consulate's political/economic reporting and will assist the commercial section in the development and implementation of special projects, and will also be responsible for other duties as required. Through this internship, the intern will gain an understanding of the mandate and work of the Consulate, its function within the China Network, and, most importantly, what Canadian interests are and how the Consulate advances Canada's priorities.

Applicants should be comfortable to work in a Chinese environment. Excellent speaking and writing skills in English or French are essential.